GOVERNMENT MEDICAL COLLEGE

KATHUA

NOTICE INVITING TENDER (NIT)
(E- PROCUREMENT MODE)

FOR

SR/ JR & B.Sc Nursing Hostel Mess

AT

GOVERNMENT MEDICAL COLLEGE KATHUA
(Union Territory of Jammu and Kashmir)

Tender Ref. No. 03 of GMCK 2025

Date: 03.04.2025

Website: http://www.gmckathua.in

ADDRESS

Principal
Government Medical College
Kathua- 184101
(Phone: 01922-234323, Email. kathuagmc1@gmail.com)

NOTICE INVITING TENDER (E-PROCUREMENT MODE)

Reference No: 03 of GMCK 2025 **Dated: 03.04.2025**

Notice Inviting Tender (NIT)-(E-Procurement Mode) for SR/ JR & B.Sc Nursing Hostel Mess services Mess at Government Medical College, Kathua

Government Medical College, Kathua invites E-Tenders / online bids for providing Hostel Mess services at Government Medical College, Kathua. Interested bidders/ contractors/ caterers/ firms meeting the eligibility criteria as per tender document may submit their bid for providing SR/ JR & B.Sc Nursing Hostel Mess Services at Government Medical College, Kathua complete in all respect.

SECTION- 1

BRIEF DETAILS AND CRITICAL DETAILS OF TENDER

a) **The brief details of the tender are as under**

S. No.	Description	NIT Details
1	Name of the Institution	Government Medical College, Kathua
2	Tender No.	**03 of GMCK 2025**
3	Tender Subject	Tender for SR/ JR & B.Sc Nursing Hostel Mess
4	Tender Type	Open E-Tender System
5	Earnest Money Deposit	**3,00,000/- (Rupees three lakhs only) for each Hostel Mess**
6	EMD/ Bid security payable to	In the form of CDR in favour of "**Chief Accounts Officer, Government Medical College**" payable at Kathua
7	Security Deposit	In the form of FDR in favour of "**Chief Accounts Officer, Government Medical College**" payable at Kathua
8	Tender fee (non – refundable)	**Rs. 2,000/- (Rupees Two thousand only) for each hostel.** In the form of Demand Draft only, favour of "**Chief Accounts Officer, Government Medical College**" payable at Kathua
9	Availability of tender document	Government Medical College, Kathua website **www.gmckathua.in** and JKUT e-tendering portal **http://jktenders.gov.in**.
10	Contract period	02 Years i.e. Academic Year 2025-2027
11	Validity of bids	120 days from the last date of submission
12	Tender Inviting authority	Principal, Government Medical College, Kathua email id- kathuagmc1@gmail.com
13	Contact Details	**Phone: 01922-234323**

The critical dates of the tender are as under

S. No.	Particulars	Date & Time
1.	Publish date and time	**03.04.2025 @ 4:00 p.m.**
2.	Document Download Start Date & Time	**04.04.2025 @ 9:00 a.m.**
3.	Online Bid Submission Start Date & Time	**04.04.2025 @ 9:00 a.m.**
4.	Pre Bid meeting	**11.04.2025 @ 11::30 a.m.**
5.	Document Download End Date & Time	**24.04.2025 @ 4:00 p.m.**
6.	Online Bid Submission End Date	**24.04.2025 @ 4:00 p.m.**
7.	Bid Opening Date & Time	**30.04.2025 @ 3:00 p.m.**

Note: The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The financial bids (Price Bid) of only those tenderers shall be opened who will qualify in technical specification compliance on the basis of Technical Evaluation report.

INSTRUCTIONS TO BIDDERS REGARDING E-TENDERING PROCESS

1. Bidders are advised to download bid submission manual from the "Downloads" option as wellas from "Bidders Manual Kit" on website www.jktenders.gov.in to acquaint bid submission process.
2. To participate in bidding process, bidders have to get 'Digital Signature Certificate (DSC)' as per Information Technology Act-2000, as amended from time to time. Bidders can get digital certificate from any approved vendor.
3. The bidders have to submit their bids online in electronic format with digital Signature. **No financial bid will be accepted in physical form only.**
4. Bids will be opened online as per time schedule mentioned in the table of critical dates. If the mentioned date is declared as a holiday, the bids shall be opened on the next working day at the same time.
5. Bidders must ensure to upload scanned copy of all necessary documents mentioned in e-NIT.Note: - Scan all the documents on 100 dpi with black and white option.
6. Scanned copy of the cost of tender document in the shape of Demand Draft and EMD in the shape of CDR is to be uploaded online.
7. Bidders are advised to use "My Documents" area in their users on e-tendering portal to store important documents.

8. Government Medical College, Kathua will not be responsible for delay in online submission due to any reasons.
9. Conditional bidding shall not be entertained.
10. Bidders may contact office of the Principal, Government Medical College, Kathua for any guidance or query.
11. Bidders are advised not to make any changes in BOQ (Bill of Quantities) contents. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate inclusive of all taxes and it should be saved with the same name as it contains.
12. The unit rates and prices shall be quoted by the bidder entirely in Indian Rupees and the rates quoted shall be deemed to be valid upto the completion of the contract, until revision of GST by the Govt. of J&K UT.
13. Any corrigendum or subsequent information shall be updated on the e-tender portal / Government Medical College, Kathua website only. Bidders should keep track of the same.

Sd/-
Principal
Government Medical College
Kathua

No: - GMCK/Estt.-III/2025-26/01-05 **Dated: - 03.04.2025**

Copy to the: -

1. Joint Director, Information Department, Jammu with the request to publish the Tender Notice in at least two leading Newspapers. The cuttings may be sent to this office for confirmation.
2. Medical Superintendent, Associated Hospital, GMC Kathua for information.
3. Chief Accounts Officer, Government Medical College, Kathua for information.
4. Incharge website, Govt. Medical College, Kathua for information and necessary action.
5. Office Copy

BACKGROUND

The Government of Jammu and Kashmir in 2017 conceived the idea of starting a batch of five new medical colleges across the state to strength the already existing medical colleges to make state's health care system at par with the premier health care institutions across the country. Government Medical College, Kathua is one of the newly established medical colleges. Located at beautiful scenic village of Chak Sajjan in Kathua, it is situated at distance of 4 km from the city of Kathua, which is both district and sub- district headquarter of Chak Sajjan village.

SCOPE OF WORK

The Contractor is expected to provide the Breakfast, Lunch, Dinner etc. in the Hostel Mess at designated places as desired by Government Medical College, Kathua administration, for the SR/ JR & B.Sc Nursing students hostels of the Government Medical College, Kathua.

The number of people / person may increase or decrease in any month.

After every meal (breakfast, lunch and dinner) all the plates, cups, bowls, water glass, spoons, forks, knives, etc., are to be cleaned in soap solution and dried and kept ready for next meal. All the vessels used for cooking also should be washed in soap solution and should be available for use for cooking the next meal. The cleaning material used should be from **the approved brands**.

SERVICE TIMINGS

a) Breakfast: 8:00 am to 09.30 am on Monday to Saturday and 8.00 am to 10.00 am on Sunday and Holiday.
b) Lunch: 01.00 pm to 02:30 pm on all days
c) Dinner: 8.00 pm to 09:30 pm

Note: The timing stated above is subject to change by the order of the Principal, Government Medical College, Kathua / Mess Committee.

DOCUMENTS REQUIRED FOR THE TENDER

S. No	Documents
1	Registration Certificate of the Firm
2	Valid License from the Commissioner Food safety under Food Safety and Standards Authority of India (FSSAI) Act.
3	Certificate of Labour License
4	Certificate of Experience in form of completion certificates along with the NOC for the clearance of water and electricity bills and any other due, if any.
5	PAN Card Number of the firm/ bidder/ caterer/ contractor with ITR filled for last 03 preceding years
6	Registration Certificate under GST & Latest GST Returns for last 03 preceding years
7	Turnover Certificate issued by the Chartered Accountant of the firm/Bidder having annual turnover not less than Rs. 90 lakhs cumulative for last three financial year with UDIN number.
8	ESI Registration Certificate
9	PF Registration Certificate
10	Receipt of Tender Fee
11	Receipt of Earnest Deposit Money
12	Annexure A, B, C, D, E & F

Note: Absence of any one mentioned above may lead to rejection of tender out rightly.

SECTION- 2

TERMS & CONDITIONS OF THE TENDER

1. The bidder / authorized representatives should point out to the Chief Accounts Officer, GMC Kathua on the date of Pre-Bid meeting only, embitterment if any. Thereafter the bidder / authorized representative will have no legal right to confer or to represent on one ground or the other. All the documents attached with the tender should be self attested by the authorized signatory of the firm with seal.
2. Before submission of tender document, the bidder, in their own interest, are advised to visit site to assess site and its surrounding and satisfy themselves in respect of the site conditions as the Government Medical College, Kathua shall bear no responsibility for lack of acquaintance of the site and other conditions or any information relating thereto, on their part. The consequences of the lack of knowledge, as aforesaid, on the part of the bidders shall be at their own risk & responsibility.
3. The SR/ JR Hostel shall be equipped with one kitchen and two separate dining spaces for boys and girls. Similarly, the B.Sc Nursing Hostel shall also have one kitchen and two separate dining spaces to ensure proper segregation and convenience for the residents.
4. The rate offered/quoted in the tender should be valid for 02 years (Academic year 2025-2027) and no revision of rates offered by the bidder/ contractor/ caterer/ firm. If even after the award of contract, information / facts submitted by the bidder is found misleading/ incorrect / false etc., Government Medical College reserves the right to scrap the contract forthwith.
5. The mode of submitting the Tender in two bid format shall be as under:

a) **Online Bid Submission** – Technical and Financial bids complete in all respects, as per annexed proforma, must be uploaded at the aforesaid portal, as per stipulated dates and times mentioned in the table.

b) **Offline Bid Submission** - Hard copies of the Technical bids along with all supporting documents and enclosures should also be delivered by post to the office of the Principal, Government Medical College, Kathua by or before the last date and time of opening of technical bids online, for proper scrutiny of the documents by the tender opening committee. However, the documents which are not uploaded on the portal but submitted offline only shall not be considered.

6. Financial bids of only those agencies shall be considered, whose technical bids are complete in all respects and qualify the criteria as per tender document. The technical bid shall also be accompanied by the Demand Drafts of Tender Fees amounting to **Rs. 2,000/- (Rupees two thousand only) for each hostel** and Earnest Money Deposit amounting to **Rs. 3, 00000/- (Three lakhs only) for each hostel** in the shape of CDR/DD pledged to the Chief Accounts Officer, Government Medical College, Kathua for each hostel mess. The Technical Bid and the supporting documents in proof thereof shall be sealed and submitted in a separate envelope super subscribed as "TECHNICAL BID for Providing Mess Services to SR/ JR & B.Sc Nursing Hostels". The bids/ tenders uploaded / received after due date, time and place mentioned above shall not be entertained

under any circumstances.

7. Government Medical College, Kathua reserves the right to terminate the contract of a successful bidder on one month's notice without assigning any reasons thereof.
8. The mess services by the approved bidder/contractor will cover Breakfast, Lunch & Dinner in a day as per menu, which may be agreed upon in writing from time to time between the Caterer and the **Hostel Mess Committee** and kept displayed in the hostel mess as the case may be under the seal & signatures of the Principal, Government Medical College, Kathua.
9. The approved bidder/contractor shall observe proper working hours as may be notified by the Principal, Government Medical College, Kathua from time to time including the summer / winter breaks and shall keep himself or his authorized representative available at the venue during the working hours.
10. The GMC, Kathua administration shall provide chairs and tables and water coolers for the dining halls. All other furniture and equipment required for satisfactory performance of this contract will be arranged by the approved bidder/contractor. It shall be the responsibility of caterer to maintainand upkeep all the machinery and other equipments including items of furniture and fixture provided in the respective Student's Hostel Mess premises and any repair/ replacement in this regard shall required to be immediately intimated to the Office of the Principal, Government Medical College, Kathua for requisite repairs. However, in case any damage to the machinery and other equipments including items of furniture and fixture if found to be on the part of caterer or its workforce then a suitable penalty for the repair/replacement shall be deducted from the monthly bill or security deposit.
11. The Principal, Government Medical College, Kathua shall be authorized to inspect the premises, quality of edibles, sanitation and other arrangements from time to time. In case of any unsatisfactory condition or any defect or deficiency in the service or performance of contract, the Principal, Government Medical College, Kathua may impose a fine subject to a maximum of Rs. 20,000/- on the contractor/ bidder/ firm/ caterer on each such occasion on the recommendation of the Principal, Government Medical College. Such fines will be deductible from the EMD or any amount due to the bidder/contractor/caterer/firm, if not sooner paid by the same. In case of continuous defect or deficiency in the service by the Caterer, the Principal, Government Medical College, Kathua may also terminate the contract.
12. The successful bidder/contractor who may be awarded the contract for mess services subject to fulfillment of all other formalities should be able to provide the requisite services within period of (10) days from the date of award of contract failing which the contract may be awarded to the next lowest / suitable tenderer.
13. Non supply of eatables/ sudden stoppage will attract a penalty of Rs. 5,000/- per day. Besides termination of contract without any notice.
14. That If the misbehavior is committed by the approved bidder/contractor or staff of the hostel mess engaged by the contractor , it shall invite proceedings against the approved bidder/contractor which include penalty upto the tune of Rs.

50,000/- on each occasion / termination of contract / forfeiture of earnest money or all the mentioned.

15. The approved bidder/contractor shall maintain and upkeep cooking gas cylinders of commercial category in all the student's Hostel messes and shall also abide by all governmental instructions in this behalf.
16. That the approved bidder/contractor shall not cause any loss or damage to the property of the GMC, Kathua and shall be responsible to compensate the GMC, Kathua for any such loss or damage. However, he shall be personally responsible for his machinery, equipments and other belongings.
17. The workers of the approved bidder/contractor shall be of good character and of sound health and should be above 18 years. Responsibility of antecedents of his workers shall lie with the caterer and they should be free from any virulent or contagious disease(s). The caterer shall be under obligation to obtain the following certificates during the period of contract:

a) Medical fitness certificate from the authorized Medical Officer.
b) Character certificate from Police for all the persons engaged by the Caterer.

18. The approved bidder/contractor shall be responsible for strict compliance with all applicable laws, rules and regulations relating to P.F. Act, ESI Act, Minimum wages Act, Workmen compensation Act, contract labour Act and such other Acts or laws, regulations passed by Central, State and Local government authority or agency and in the event GMC, Kathua being made liable for any expenditure or otherwise on this account, the same shall be recoverable by the GMC, Kathua from Caterer.
19. The approved bidder/contractor shall obtain adequate insurance policy in respect of his workmen engaged by it towards meeting the liability of compensation arising out of injury / disablement / death at workplace.
20. The liability/ responsibility in case of any accident causing injury/ death to mess worker or any of his staff shall be of the approved bidder/contractor.
21. The approved bidder/contractor will be allowed to use the kitchen and dining hall with furniture in various hostels for discharge of the contract. The contractor will use this space only for persons actually working in the kitchen, dining hall for providing services under this contract. The caterer/ contractor/ firm/ bidder shall not make or cook any meals(s) in the premises of the GMC, Kathua for supply to any persons(s) outside the GMC, Kathua other than the students, staff and guests of the GMC, Kathua.
22. Government Medical College, Kathua will not provide serving plates, teaspoons, tablespoons serving spoon, forks, knives, stainless steel/glass tumbler, bowls, any other item which may be required for preparation and serving of food. All this will have to be brought by the agency at his own cost after the approval of the sample by Government Medical College, Kathua admin.
23. Facilities to be provided by Government Medical College to the mess:
    a) Dining halls with adequate furniture.
    b) Kitchens with Stores.
    c) Water connection

d) Electricity connection

24. **The rent of the space allotted to the bidder/ firm to use for the said purpose shall be Rs. 20,000/- (Twenty Thousand only) per month for each hostel mess/ kitchen.**

25. **The water and electricity charges for running the Hostel Mess** are to be borne by the service provider as per the monthly usage. Maintenance of lights/ fuses/ chokes/ motors/ electrical sockets etc. that are used to supply electricity to Hostel Mess shall be the liability of approved bidder/contractor till the period of contract. All such maintenance should be done by the Service provider at his own cost.

26. That no right, much less a legal right shall vest in the bidder/ contractor/ caterer's workers to claim / have employment or otherwise seek absorption in Government Medical College nor the Caterer's workers shall have any right whatsoever to claim the benefits and / or emolumentsthat may be permissible or paid to the employees of the Government Medical College. The workers will remain the employees of the agency/caterer and this will be the responsibility of the agency/caterer to make it clear to their workers before deputing on work at the Government Medical College, Kathua.

27. None of the workers of the approved bidder/contractor shall enter into any kind of private work within the campus of the Government Medical College, Kathua during working hours / days.

28. The approved bidder/contractor shall maintain an inspection book as prescribed by the Principal, Government Medical College Kathua which will be made available to supervisory staff of the College. Any fault/ observation recorded therein shall be attended immediately.

29. The approved bidder/contractor shall advice its work force etc. to strictly refrain from smoking or using any kind of tobacco products or pan chewing, consumption of alcohol and playing of cards within or around the premises of the Government Medical College, Kathua.

30. That the mess menu which is provided by the mess committee must be treated as final and bidder must adhere to the provided menu.

31. That the approved bidder/contractor cannot change the mess menu voluntarily and has to strictly follow the menu as and when provided by the mess committee.

32. That the mess menu can be changed after proper consultation and consensus with the hostel mess committee.

33. That the approved bidder/contractor needs to assure proper cleanliness of the mess area: as well as the kitchen, its utensils and other components of the kitchen thereof.

34. The approved bidder/contractor shall ensure proper cleanliness of the mess area, kitchen, utensils, and all other components of the kitchen at all times. Failure to maintain cleanliness to the satisfaction of the GMC Kathua administration will attract a penalty of Rs. 5,000/- per violation. Repeated violations may result in additional penalties or termination of the contract at the discretion of the GMC administration.

35. That the approved bidder/contractor shall dispose the garbage at designated places only & shall close the day with clean & safe environment to the satisfaction

of Hostel Warden / Hostel Mess Committee constituted by the Principal, Government Medical College, Kathua

36. That the bidder cannot provide the same meal twice or more a day, i.e. if a meal is provided in breakfast, then the same meal cannot be served in any other meals the same day.
37. That the approved bidder/contractor will maintain accurate attendance records of the hostelers availing the mess facility and the hostelers will deposit the mess fee directly into the contractor's designated bank account.
38. That the approved bidder/contractor needs to strictly adhere to the mess timings and take care of the meals thereof accordingly.
39. That the approved bidder/contractor should be open for suggestions and advices from the mess committee.
40. That the successful bidder/contractor is bound to stick on the rates once quoted and approved by the mess committee constituted for the purpose.
41. That any alteration on the part of successful bidder/contractor shall lead to cancellation of contract without any intimation.
42. That the Principal, Government Medical College, Kathua shall also constitute a Hostel Mess Committee for regular checking of the diet, being served to the students and shall apprise about their feedback to the Office of the Principal, GMC, Kathua
43. That the students shall not be held responsible for any theft or loss to the property in the hostel being used in the mess by the successful bidder/contractor.
44. That the contractor shall abide by all statuary provisions of labour and other laws enforcement from time to time. Records of the said implementation shall have to be produced as & when required.
45. That the bidder firm shall only use branded Spices, Oils, Groceries & Milk etc and should be ISI or AG marked. At any time, if found to be below standards shall have to be removed/destroyed. A team deputed by the Hostel along with mess committee shall have final say in this matter.
46. That the rates are required to be offered in the financial bid on per day per student basis.
47. The successful bidder has to install CCTV cameras in and around the area allotted for the purpose with recording facility. The footage of the CCTV cameras if required by the GMC, Kathua administration shall be provided to them as and when desired.
48. Any dispute arising out of these terms and conditions shall be resolved amicably between the hostel administration and the contractor. If a resolution is not reached, the matter will be escalated to the Principal, GMC Kathua for final decision. The decision of the Principal shall be final and binding on all parties involved.
49. On expiry of the contract, the caterer shall vacate the premises of the Government Medical College, Kathua immediately and handover the space provided peacefully to the officer nominated by the Principal, Government Medical College Kathua.

SECTION- 3

AWARD OF CONTRACT

The bidder/contractor/firm must quote the price per day per student (including all taxes) for all the items mentioned in mess menu Annexure "F." The contract shall be awarded to the bidder who, besides meeting all other terms and conditions, offers the lowest bid for each kitchen.

The approved bidder shall deposit the kitchen rent annually in advance, in a single installment, to the cashier in the Accounts Section of GMC Kathua. This payment must be made within 15 days from the date of allotment of the rate contract and shall include all applicable taxes.

If the bidder fails to submit the required payment within 15 days, the award shall be canceled, and the contract shall be offered to the second-lowest bidder at the rates quoted by the 1st lowest bidder. If the second-lowest bidder also fails to comply within 15 days, the opportunity shall be extended to the third-lowest bidder at the same rates initially offered by the 1st lowest bidder.

EARNEST MONEY DEPOSIT

1. All tenders should be accompanied with the Earnest Money Deposits in the shape of FDR/CDR for Rs. 03.00 lakhs for each hostel mess at Govt. medical College Kathua from Nationalized Bank valid for 03 years pledged in the name of the Chief Accounts Officer, GMC Kathua. Please note that the tender number, its due date and complete address of the firms should also be written on the back side of the CDR/FDR so as to ensure its safe return to the unsuccessful tenderers as the case may be. The Earnest Money Deposit of all the tenderers/ bidders shall be released within one month after the approval is issued.
2. The EMD shall be refunded to the successful bidder only after the successful completion of the contract. The EMD of the unsuccessful bidders will be return after the finalization of the tender.
3. In case of breach of contract, EMD shall be forfeited and the bidder/ caterer/ contractor/ firm shall be blacklisted for such period as decided by the competent authority in additionto termination of the contract.

NEGOTIATION

The selected bidder/ caterer/ contractor/ firm may, if necessary, be invited for negotiations. The negotiations shall generally not be for decreasing/increasing the price of the Proposal, but will be for re- confirming the obligations of the applicant under this RFP. Issues such as deployment of Personnel, understanding of the RFP, methodology and quality of the work plan shall be discussed during

negotiations. In case the Selected Applicant fails to reconfirm its commitment, the Department reserves the right to designate the next ranked Applicant as the Selected Applicant and invite it for negotiations.

TERMINATION

The GMC administration, by written notice of 30 days (Thirty days) sent to the bidder/ caterer/ contractor/ firm, may terminate the contract, in whole or in part at any time if any of the stipulated conditions are not met or services and quality of food is not satisfactory for which surprise checks will conducted by the Principal, Govt. Medical College, Kathua or any other authority appointed by him. However the Principal, Govt. Medical College, Kathua also reserves the right to terminate the contract atany time, without giving any notice in case of gross violation of the stipulated terms & conditions. For all disputes arising out of non-adherence of any terms stipulated above, Principal, GMC, Kathua is the final authority and its decision shall be final. However, the legal jurisdiction for all matters would be Kathua only.

RESOLUTION OF DISPUTES

In case of a dispute or difference between the Govt. Medical College, Kathua and the bidder/ caterer/ contractor/ firm relating to any matter arising out of or connected with this agreement such dispute or difference shall be referred to an arbitrator to be nominated by the Principal, Government Medical College, Kathua. The award of the arbitrator shall be final and binding on the parties of this contract.

NO BREACH OF AGREEMENT

The failure of a party to fulfill any of its obligations hereunder shall not be considered to be a breach of, or default under, this Agreement insofar as such inability arises from an event of Force Majeure, provided that the party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying outthe terms and conditions of this Agreement.

FORCE MAJURE

If at any time, during the continuance of this contract, the performance in whole or in partby either party, of any obligation under this contract, shall be prevented or delayed by reason of any floods, explosions, epidemics, quarantine restriction or act of God (hereinafter referred to as events), provided notice of happenings of any such eventualityis given by either party to the other within 7 days from the date of occurrence thereof, neither party shall be due to reason of such event be entitled to terminate this contract nor shall either party have any such claim for damages against the other in respect of such non-performance or delay in performance. The operation of contract shall be resumed as soon as practicable after such event may come to

an end or cease to exist andthe decision of the Government Medical College, Kathua as to whether the operation have been so resumed or not shall be final and conclusive, provided further that if the performance in whole or in part of any obligation under his contract is prevented or delayed by reason of any such event for a period exceeding 90 days either party may at his option terminate the contract.

TECHNICAL BID

Annexure- A

(To be submitted on the letterhead of the bidder)

Tender for : SR/ JR & B.Sc Nursing Hostel Mess Services at Government Medical College, Kathua	
Tender Ref. No: dated:	
Name of the Bidder: Correspondence Address: Tel/Mob No.: Email Id: Contact Person Name: Mobile No (Contact Person):	

Copies of all supporting documents duly signed and stamped by the bidder in support ofbelow particulars must be attached along with this checklist

Sr. No.	**Particulars**			**Details/ Compliance (Y/N)**	**If Submitted, Mention Page No.**		**Remarks**
					From	**To**	
1	Details of Tender Fee and EMD:						
		Tender Fee	**EMD**				
	Amount:	Rs.	Rs.				
	UTR/DD/ Transaction No.						
	Dated:						
	Bank :						
	Proof of Tender Fee & EMD to be submitted.						
2	Tender Acceptance Letter As per **Annexure – B**						
3	The agency should be a registered and licensed vendor i.e. **FSSAI** licensed in the similar line of business covered under this tender. Valid Document/certificate issued from appropriate authorities of FSSAI Should be enclosed to support this.						
4	Copy of Permanent Account Number (PAN)						
5	Income Tax Return of Last 03 preceding years						

6	Copy of GST Registration Certificate with GST return of Last 03 preceding years				
7	Valid document in support of Registered/Branch office in J&K, If Applicable.				
8	PF Registration Certificate				
9	ESI Registration Certificate				
10	Labour License				
11	Registration Certificate of the Firm				
12	Self-Declaration about Non Black-Listing **(as per Annexure- D)**				
13	Turnover Certificate issued by the Chartered Accountant of the firm/Bidder having annual turnover not less than Rs. 90 lakhs cumulative for last three financial year with UDIN number.				
14	Duly signed and stamped of the entire tender document along with its addendum/corrigendum, if any				
15	Experience Certificate with NOC for the clearance of water and electricity bills and any other due, if any.				
16	All other documents, as required in terms of the tender, to claim eligibility.				

Declaration

I/we..... (Name of the Authorized Representative of Bidder) of (Name of the bidder) do hereby declare that the entries made here are true to the best of my/our knowledge. I/We hereby agree to abide by all terms and conditions laid down in tender document.

Place & Date:

(Name & signature with stamp of the bidder)

Annexure- B

TENDER ACCEPTANCE LETTER
(On the letter head of the Agency)

The Principal,
Government Medical College,Kathua

Sub: Acceptance of Terms & Conditions of tender for SR/ JR & B.Sc Nursing Hostel Mess services at Government Medical College, Kathua' vide Tender' Ref. No:_____Date_____

Dear Sir,

I/ We have downloaded/ obtained the tender document(s) for the above mentioned "Tender/ Work" from the web site(s) namely as per your notice given in the above mentioned website(s).

1. I/ We hereby certify that I / we have read the entire terms and conditions of the tender document (including all documents like annexure(s), schedule(s), etc.), which form part of the contract and I / we shall abide hereby by the terms / conditions / clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/ organization with this tender has also been taken into consideration, while submitting this acceptance letter.
3. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/ corrigendum(s) in its totality/ entirely.
4. No employee or direct relation of any employee of the Government Medical College, Kathua is in way connected as Partner/ Shareholder/ Director/ Advisor/ Consultant/ Employee etc. with the Agency/ Firm / Company.
5. I/ We certify that all information and data furnished and attachments submitted with the application by our Agency / Firm / Company are true & correct.
6. I/ We are aware that if any information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason thereof summarily reject our bid or terminate our empanelment contract, without prejudice to any other rights or remedy including the forfeiture of the full said Earnest Money Deposit/ Performance Security absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

Annexure- C

Details of the Hostel Mess in the Govt. Medical College, Kathua

S.No.	Particulars of the hostel mess	No.	Location	Rent of the Hostel Mess per month (to be deposited by the approved bidder in the Accounts Section of GMC Kathua annually in advance in one installment)
1	SR/ JR Hostel Mess, Govt. Medical College, Kathua	1	Government Medical College	Rs. 20,000 per month
1	B.Sc Nursing Hostel Mess, Govt. Medical College, Kathua	1	Govt. Medical College, Kathua	Rs. 20,000 per month

NOTE

1. **Bid to be offered in the electronic form only (BOQ)**
2. **No rates in physical form shall be accepted.**
3. **Rent of the both hotel mess fixed shall be enhanced by 10% every year.**

Annexure- D

SELF-DECLARATION ABOUT NON BLACK-LISTING

(To be submitted on the letterhead of the bidder)

Principal,
Government Medical
College,Kathua

Subject: Self Declaration about Non Black-Listing for providing SR/ JR & B.Sc Nursing Hostel Mess Services at Government Medical College, Kathua' vide Tender' Ref. No. _____date._____

In response to tender under reference, I/ We hereby declare that presently our Agency / Firm/ Company is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any Central/ State Govt. Department, Public Sector Undertakings, Autonomous Bodies, Academic Institutionsand Commercial Organizations.

We further declare that presently our agency/ firm is also not blacklisted/ debarred and not declared ineligible for any reason other than corrupt & fraudulent practices by any Central/ State Govt. Department, Public Sector Undertakings, Autonomous Bodies, Academic Institutions and Commercial Organizations in last five years from the last date of submission ofbid.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our EMD / Performance Security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Yours faithfully,

(Name & signature with stamp of the bidder)

Annexure- E

LIST OF INDICATIVE BRANDS OF ITEMS TO BE USED IN MESS SERVICES

S. No	Item(s)	Brand
1	Milk	Amul/ Verka /Surya / Snow cap
2	Bread	Britannia/ Harvest/ Bonn
3	Butter	Amul or equivalent brand
4	Jam	Kissan/ Tops or equivalent brand
5	Tomato Sauce	Kissan / Maggi or equivalent brand
6	Chilli Sauce	Kissan / Maggi
7	Tea /Tea Bags	Taj Mahal /Nestle / Tata Tetley / Brook Bond/ Red Label/ Wagh Bakri or equivalent brand
8	Coffee	Nescafe / Bru
9	Refined Vegetable Oil	Dhara / Sundrop / Fortune
10	Vanaspati Ghee	Dalda / Rath
11	Mustard Oil	P Mark/ Patanjali / V Brand / Bulbul
12	Rice	Sarveshwar/ Supreme/ ZZ or equivalent brand
13	Sugar	Good quality
14	Atta /Maida / Besan	Agmark brand / Amar/ P Mark/ Pooja or equivalent brand
15	Pulses	Good quality
16	Spices	MDH/ Catch/ NARPA or equivalent brand
17	Fruits /Vegetables	Seasonal fresh quality
18	Salad	Seasonal items consisting of green vegetables
19	Ice Cream	Amul / Mother Dairy / Verka

Annexure- F

MESS MENU

DAYS	*BREAKFAST*	*LUNCH*	*DINNER*
Monday	*ALOO STUFFED BREAD SANDWICH + POHA + EGG BOLIED + EGG BHURJI + TEA*	*MIX DAL + MIX VEG + SALAD + CURD + RICE+ ROTI*	*GRAVY CHICKEN + PANEER + ROTI + RICE +SALAD+ CURD*
Tuesday	*ALOO PARANTHA + CURD + TEA + PICKLE*	*CHANA DAL YELLOW + AMBAL + CURD + SALAD + RICE +ROTI*	*WHITE CHANA + MIX VEG + RICE + ROTI + CURD+ SWEET DISH*
Wednesday	*METHI/ONION PARANTHA + ALOO SABZI + TEA + CURD*	*RAJMA + PLAIN RICE + FRIED RICE + ROTI+ CURD*	*YAKHNI CHICKEN + MATAR PANEER + RICE + ROTI + SALAD*
Thursday	*PLAIN PARNATHA + PANEER BHURJI + TEA + PICKLE*	*MIX DAL + JEERA ALOO + RICE + ROTI +SALAD + CURD*	*RONGI DAL + RICE + CHOLE (DRY) POORI + SALAD + CURD + SWEET DISH*
Friday	*ALOO STUFFED BREAD SANDWICH + POHA + EGG BOILED + EGG BHURJI + TEA*	*WHITE CHANA + MIX VEG + RICE + ROTI+ SALAD + BOONDI RAITA*	*CHICKEN + SHAHI PANEER + RICE + ROTI + SALAD*
Saturday	*PLAIN PARANTHA + PANEER BHURJI + TEA*	*MIX DAL + DUM ALOO + RICE + ROTI + SALAD*	*EGG BHURJI + PAKODA CURRY + RICE + ROTI + SALAD*
Sunday	*CHOLE BHATURE + CURD + TEA*	*JEERA RICE + RAJMAH + BOONDI RAITA*	*DAL MAKHNI + JEERA ALOO + RICE + ROTI + SWEET DISH*

POINTS TO BE NOTED:

1) *MIX VEG – BHINDI, MUSHROOM MATAR , ALOO BEANS, MATAR ALOO, ALOO GOBI, NUTRI (DRY), ALOO BAINGAN (SAME ITEM NOT TO BE REPEATED TWICE IN AN WEEK)*
2) *SWEET DISH – GULAB JAMUN, SOOJI HALWA, GAJAR HALWA, MOTICHOOR LADOO, ICE-CREAM (SAME ITEM NOT BE REPEATED TWICE IN A WEEK) (SAME ITEM NOT TO BE REPEATED TWICE IN A WEEK)*
3) *SALAD COMPRISING LEMON AND ANY TWO OF THE SIX VIZ, TOMATO, CARROT, CUCUMBER, BEETROOT, ONION, AND RADDISH*
4) *CHICKEN 3 PIECES PER STUDENT AND PANEER 100 GRAMS PER STUDENT*

NOTE:

THE CONTRACTOR CANNOT CHANGE THE MESS MENU VOLUNTARILY AND HAS TO STRICTLY FOLLOW THE MENU AS AND WHEN PROVIDED BY THE MESS COMMITTEE.

Annexure- G

FINANCIAL BID

Name of the bidder _____

Principal
Government Medical College
Kathua

Sir,

We, M/s_____having office at_____hereby submit our tender for providing SR/ JR & B.Sc Nursing Hostel Mess Services at Government Medical College, Kathua. Our rates for providing the Mess Services shall be as under:

Rate per day per student: Rs._____(in words) for SR/ JR & B.Sc Nursing Hostel Mess (including all taxes applicable) for the prescribed Menu enclosed as Annexure- F with the bidders document.

We affirm that we have read and fully understood the nature of job and the terms & conditions relating to this tender and agree to abide by the same.

In case of selection of our firm for providing Hostel Mess Services at Government Medical College, Kathua Campus we will execute an agreement with the Government Medical College within period as may be prescribed by the GMC and that we shall also be bound by all such terms and conditions laid therein, which might be subsequently incorporated in the agreement to be signed by us.

If we contravene any one of the conditions of the agreement, we shall not have any objection to the forfeiture of our Earnest Money and Security Deposit along with extinguishing of our right to continue the assignment entrusted to our firm.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)