

GOVERNMENT MEDICAL COLLEGE KATHUA



NOTICE INVITING TENDER (NIT)

(E- PROCUREMENT MODE)

FOR

Outsourcing of Vehicle Parking Space

AT

GOVERNMENT MEDICAL COLLEGE KATHUA
(Union Territory of Jammu and Kashmir)

Tender Ref. No. 06 OF GMCK 2024

Date 7th of November, 2024

Website: <http://www.gmckathua.in>

Principal

Government Medical

CollegeKathua- 184101

(Phone: +91-1922-295586, Email. kathuagmc1@gmail.com)

Notice Inviting Tender (NIT)-(E-Procurement Mode) for outsourcing of Vehicle Parking Space at Associated Hospital, Government Medical College, Kathua.

On behalf of Lieutenant Governor, Union Territory of J&K, e- tenders (through www.jktenders.gov.in), under two bid system, are invited from eligible and qualified bidders for Outsourcing of Vehicle Parking Space, Associated Hospital, Government Medical College, Kathua as per the information published in the tender document in and as per the following schedule.

SECTION- 1

BRIEF DETAILS AND CRITICAL DETAILS OF TENDER

a) **The brief details of the tender are as under**

S. No.	Description	NIT Details
1.	Name of the Institution	Associated Hospital, Government Medical College, Kathua
2.	Tender No.	06 OF GMCK 2024
3.	Tender Subject	Outsourcing of Vehicle Parking Space
4.	Tender Type	Open E-Tender System
5.	Earnest Money Deposit (Refundable)	₹ 2,00000/- (Rupees Two Lakh only) In the form of Demand Draft only, favour of "Chief Accounts Officer, Government Medical College" payable at Kathua
6.	EMD/ Bid security payable to	In the form of CDR in favour of "Chief Accounts Officer, Government Medical College" payable at Kathua
7.	Tender fee (non-refundable)	₹ 2,000/- (Rupees Two thousand only). In the form of Demand Draft only, favour of "Chief Accounts Officer, Government Medical College" payable at Kathua
8.	Minimum reserve bid fixed by the Department	Rs. 5,00000/- per annum (Five Lakh Only per annum)
9.	Availability of Tender Document	Government Medical College, Kathua website www.gmckathua.in and JKUT e-tendering portal http://jktenders.gov.in.
10.	Tender Inviting authority	Principal, Government Medical College, Kathua Email id- kathuagmc1@gmail.com
11.	Contact Details	Phone: +91-1922-295586

b) **The critical dates of the tender are as under**

S. No.	Particulars	Date & Time
1.	Publish date and time	08.11.2024 @9:00 a.m.
2.	Online Bid Submission Start Date & Time	08.11.2024 @11:30 a.m.
3.	Online Bid Submission End Date	28.11.2024 @5:00 p.m.
4.	Bid Opening Date & Time	02.12.2024 @2:00 p.m.
Note: Any query to clear can be done through e-mail Id from 08.11.2024 to 27.11.2024 @ Email. kathuagmc1@gmail.com		

Note: The bidders are requested to read the tender document carefully and ensure compliance as per the information published in the tender document. Non-compliance instructions/ information in this document may disqualify the bidders from the tender exercise. The financial bids (Price Bid) of only those tenderers shall be opened who will qualify in technical specification compliance on the basis of Technical Evaluation report.

INSTRUCTIONS TO BIDDERS REGARDING E-TENDERING PROCESS

1. Bidders are advised to download bid submission manual from the "Downloads" option as well as from "Bidders Manual Kit "on website www.jktenders.gov.in to acquaint bid submission process.
2. To participate in bidding process, bidders have to get 'Digital Signature Certificate (DSC)' as per Information Technology Act 2000, as amended from time to time. Bidders can get digital certificate from any approved vendor.
3. The bidders have to submit their bids online in electronic format with digital Signature.
No financial bid will be accepted in physical form.
4. Bids will be opened online as per time schedule mentioned in the table of critical dates. If the mentioned date is declared as a holiday, the bids shall be opened on the next working day at the same time.
5. Bidders must ensure to upload scanned copy of all necessary documents mentioned in e-NIT.
Note:-Scan all the documents on 100dpi with black and white option.
6. Scanned copy of the cost of tender document in the shape of Demand Draft and EMD in the shape of CDR is to be uploaded online.
7. Government Medical College, Kathua will not be responsible for delay in online

- submission due to any reasons.
8. Conditional bidding shall not be entertained.
 9. Bidders may contact office of the Principal, Government Medical College, Kathua for any guidance or query.
 10. Bidders are advised not to make any changes in BOQ (Bill of Quantities) contents. The BOQ downloaded should be used for filling the prices of the books inclusive of all taxes and it should be saved with the same name as it contains.
 11. The prices shall be quoted by the bidder entirely in Indian Rupees and the rates quoted shall be deemed to be valid upto the completion of the contract, until revision of GST by the Govt. of J&K UT.
 12. Any corrigendum or subsequent information shall be updated on the e-tender portal/ Government Medical College, Kathua website only. Bidders should keep track of the same.

Sd/-

**Principal
Government Medical College
Kathua**

No: - GMCK/Estt-III/2024-25/677-80

Date: - 07.11.2024

Copy to the: -

1. Joint Director, Information Department, Jammu with the request to publish the Tender Notice in at least two leading Newspapers. The cuttings may be sent to this office for confirmation.
2. Medical Superintendent, Associated Hospital, GMC Kathua for information.
3. Chief Accounts Officer, Government Medical College, Kathua for information.
4. Incharge website, Govt. Medical College, Kathua for information and necessary action.
5. Office Copy

PART-A

GENERAL INSTRUCTIONS TO THE TENDERERS

1. Scope of works

To provide round the clock Vehicle Parking Services at Associated Hospital, Government Medical College, Kathua at specified Location having 125 X 338 sq. ft as per the approved parking charges schedule and terms and conditions of the tender.

Schedule of vehicle parking charges

The contractor shall be entitled to charge the Vehicle Parking Charges only according to the schedule of rates which are as under:-

Sr. No	Type of vehicle	Per 6 hour per visit (in Rs.)	Beyond 6 hours to 24 hours per visit (in Rs.)
1	Cars/Taxis/Jeep (04 Wheelers)	30	60
2	Scooter/Motor Cycle (02 Wheelers)	10	20
3	Auto Rickshaws (03 Wheelers)	30	60
4	Ambulance, Govt. Vehicle, Any type of vehicle belonging to GMC, Associated Hospital Kathua, Students, Staff & Contractually deployed manpower	Nil (Free Parking)	Nil (Free Parking)

Area designated for parking space is 125 X 338 sq. ft. However, it may be noted that the area specified is liable to change at the discretion of tender inviting authority in which case the amount payable by the contractor shall be increased / decreased on Pro-Rata basis as per change in area and if additional space for parking of vehicle is used by the contractor, then rates will be charged on Pro-rata basis.

Vehicle related to Hospital material and construction companies will also be exempted from parking charges. However if a truck of the construction company is parked in the campus it would be charged @ Rs. 100/- for each night halt. They will also not put vehicle in such a way so as to cause patient / staff inconvenience. Vehicle parked in no parking area will be dealt as per law.

The intending tenderer/ bidder shall visit the hospital on any working day between 08.11.2024 to 27.11.2024 during working hours to have an assessment of the actual area available and its operational requirements.

The contractor will suitably compensate the vehicle owner in case of theft of vehicle from the parking area for which parking charges have been collected. He will reasonably compensate the loss to vehicle owner, in case of any consequent damage to the vehicle during parking. Further the contractor will compensate to the owner of vehicle in making good the loss due to damage.

In case of any vehicle lying in the parking space unclaimed by more than two days, the matter shall be reported to Medical Superintendent, Associated Hospital, GMC, Kathua.

2. Eligible Tenderers:-

- a) The tenderer should be registered under shops and establishment act as service provider.
- b) The tenderer should have performed similar nature of work at least for three years for some State/ Central Government Institution.
- c) The tenderer/ firm should be registered Under GST Act.
- d) The firm has not been blacklisted in the past by any Govt. / Private institution of the country.

3. Submission of bids

The bids are to be submitted online in two parts in the e -tender portal (www.jktenders.gov.in). Each process in the e- procurement is time stamped and the system can detect time of login of each user including the bidder.

a) Part 1-

The technical bid shall be submitted on the tendering portal with all the required documents as mentioned below. The list of documents to be up loaded online in PDF format are mentioned below:-

- 1) Format T1 Details of bidder
- 2) Format T2 Tender submission form
- 3) Format T3 Copy of contracts awarded by the central Govt. / State Govt.
- 4) Certificate of registration under shops and establishment act as service provider from Govt. authority (license).

- 5) Scanned copy of demand draft for the cost of tender document and EMD,
- 6) Copy of PAN Card
- 7) Proof of GST registration.

b) **Part 2 –**

Price bid format (BoQ) is enclosed in the bid document. It has to be downloaded from the e - procurement portal (jktenders.gov.in price). The price bid format (excel sheet available in e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file (BoQ itemwise – form based) shall be downloaded from the e-Tender portal and the bidders shall fill up only following fields in the sheet BoQ1:

Column 13 Rates in Rs./paisa to be quoted by the bidder.

4. Bid document cost and EMD

The cost of tender document shall be furnished in the shape of Demand Draft in favour of Principal, Govt. Medical College, Kathua and Earnest Money Deposit in the shape of CDR/FDR/BG pledged to the Principal, Govt. Medical College, Kathua, J&K.

The bidder has to upload scanned copies of the demand draft/CDR online along with technical bid documents. **However , original instrument of bid documents cost and EMD in a sealed envelope clearly super scribed as "Tender for outsourcing of Parking Space at Associated Hospital, GMC, Kathua." with bid reference no . and the name of the bidder must reach the tender inviting Authority by post/ courier on or before the opening of technical bid , failing which the bid shall be rejected.**

EMD of the unsuccessful tenderers shall be released soon after finalization of the contract and in case of successful tenderers after they deposit the Security amount

5. Validity period of tenders.

Tenders once submitted must be valid for a period of 90 days from the date of opening thereof. The tenders will not be entitled to withdraw the tenders or to suggest any change therein within the aforesaid period. A bid valid for a shorter period shall be rejected by the purchaser as non- responsive.

6. Duration of contract:-

a) The contract shall be valid for a period of two years from the date of issue of award letter. In case contract lasts for fully stipulated time as above and no notice to

termination has been served by either party the contract shall be deemed to be continuing till it is formally renewed or terminated by the parties to the contract.

b) Principal , GMC, Kathua by reason whatsoever and of which the Principal, GMC shall be the sole judge and may terminate this contract giving notice of 01 month and the contractor and his staff shall vacate the site on the expiry of such notice.

7. Payment terms:-

a) At the time of award of contract, the contractor shall have to deposit the 50% of the bid amount on the spot on the same day for the 1st year of the contract and the rest of the amount will be deposited within one month after the award of contract, failing which 25% of the amount deposited will be forfeited and work will be awarded to the next 2nd highest bidder. For the 2nd year of contract, the contractor shall have to deposit the whole amount i.e; 100% of contract in one installment before the 10th day of the month preceding the 1st month in which the 2nd year of the contract starts.

b) The contractor shall charge for vehicle parking only as per the schedule of parking charges as per the schedule of rates mentioned in scope of work of the tender documents. During the currency of contract, the contractor shall have no right to revise the rates without the written consent of the Principal, GMC, Kathua.

c) In case of Cheque bounce or non-payment of the contract amount on stipulated time, penalties will be imposed on the contractors as per schedule of penalties mentioned in the tender document along with 12% interest for the late payment if any as well as action as per law will be initiated.

d) Contractor shall also pay all the license or other fee as payable to the Government or municipal or local bodies concerned in connection with the regulation/ monitoring/ management of the business of parking.

8. EMD:-

To ensure satisfactory discharge of contractual obligations by the successful tenderer, their EMD will be treated as security deposit and will be released only after completion of the contract period. However, the EMD of unsuccessful tenderers will be released soon after finalization of award of the tender.

9. Statutory Obligations:

a) Agency shall be responsible for submission of various returns and

obligations under the various labour laws, and furnish one copy of such records to Principal, Govt Medical College, Kathua for scrutiny, if desired.

b) Contractor shall clearly mark the individual vehicle space in the parking area and should clearly put up signs and markings indicating directions towards exit and entry. Vehicles should be parked in orderly manner and passages for vehicle movement should be made available within the parking lot.

10. JURISDICTION

The contract shall be deemed to have been concluded in District Kathua for all purposes and therefore only courts of Kathua/ Jammu shall be having Jurisdiction for the purpose of any adjudication where some dispute/ obligation remain unsolved despite arbitration.

PART – B

INSTRUCTIONS TO THE TENDERERS

- a) Eligible agencies are advised to visit the Hospital site to get the on site assessment of the parking area / lot on any working day between 11-00 AM to 04.00 PM by taking permission from the Medical Superintendent, Associated Hospital , GMC, Kathua.
- b) A formal contract shall be entered into with the successful tenderer. In this contract, the successful tender shall be defined contractors.
- c) The Principal, GMC, Kathua reserves the right to amend any of the terms and conditions mentioned in the tender document if it is felt necessary in the interest of the Hospital.
- d) The Principal, GMC, Kathua reserves the right to reject all or any tender in whole, or in part, without assigning any reason(s) thereof.
- e) The Contractor may be permitted to install cameras or any other temporary structure in connection with safety and security reasons for monitoring of parked vehicles at his own .
- f) Any corrigendum/ addendum, if required to be issued regarding parking tender will be uploaded in the College website.
- g) The contractors whose rates are found to be lower than the reserve price will not be considered.
- h) Offers below the minimum price bid will not be accepted.
- i) That the Contractor shall keep and maintain the parking area and the site around the parking area in a clean, proper and decent condition and shall not keep the premises in a bad state of affairs during the currency of the period of contract and shall not in any manner damage the wall, floor or other structure of the Hospital or structure in the parking area, nor cause any kind of obstruction to the user of the hospital in any manner whatsoever.
- j) That the contractor shall charge such charges as mentioned in the tender document and shall exhibit the schedule of rate at a specified place in the

premises.

- k) The tender shall have to deposit the GST as applicable from time to time on the agreed rate of the parking.
- l) That the Contractor shall arrange his business in such manner that he shall be in a position to cater to the needs of the commuters/ visitors.
- m) That the contractor shall not display or exhibit pictures, posts, status or other articles, which are repugnant to the moral are of indecent, immoral or of improper character. It is expressly agreed that the decision of the employer in this regard shall be conclusive and binding on the contractor shall not be a subject matter of dispute.
- n) That the contractor shall not display or exhibit any advertisements in parking premises/ put up hoarding on any part of the interior or exterior.
- o) If the contractor is desirous of terminating the contract hereby created before the expiry of the period of the contract, it shall give to Principal medical College, Kathua three months notice in writing of its intention to terminate the contract.
- p) That the contractor shall abide by all rules and regulations, order and instructions that the employer may from time to time make or adopt or issue for the care, protection and administration of the hospital parking site and the general welfare and comfort of Government Medical College & Associated Hospital Kathua.
- q) That the employer shall have the right to terminate the contract after giving one month's notice without assigning any reason thereof. The employer will also have to right to take into possession full or part of parking area for its own use or for development/ modernization of parking area.

2. SPECIAL CONDITIONS OF THE CONTRACT :

- a) The contract for parking is non transferable. The agency will keep his representative at site during operative hours of parking. The agency will only deposit their regular personnel and supervisor for executing the work. It is further make to clear that agency cannot sublet the work in part or full to any other agency of subletting is done the contract will get terminated.

- b) The contractor shall have to deploy sufficient manpower to ensure orderly parking.
- c) The contractor has to depute the representative at site office which will be available during parking hours. He will ensure the compliance of instructions given by the clients representative during inspection of site. Contractor/ Bidder has to ensure the liability of sufficient number of printed parking coupons with specific cost/ zero cost.
- d) The representative will ensure that vehicle parked in the demarcated area for parking. No additional area to be encroached for parking. The encroachment in additional area will attract penalty @ of 5% of contract monthly fee/per instance. The repetition of encroachment in additional area can lead to termination of contract.
- e) **He will also ensure that the vehicles of the patients/their attendants and Hospital/ College staff only are allowed to park their vehicles in the designated parking spaces of the hospital. During the visit of the designated authority of the Hospital if it is found that any vehicle other than mentioned above is parked in the parking area, a penalty of Rs.1000/= per instance shall be charged.**
- f) The contractor is required to post an experienced supervisor on parking lot /place. He should be conversant with the parking layout and understand the priority /sequence of placing vehicle in parking lot. Similarly, the vehicle moving out of parking area , he should be in a position to depute the worker and direct him to guide vehicle drivers to park or to move out the vehicles.

Sd/-

**Principal,
Government Medical College,
Kathua.**

FORMAT T1

TENDERER DETAILS

S. No	Criteria	To be filled by the bidder/ tenderer
1	Name of the Agency	
2	Nature of the Concern: (i.e Sole Proprietor or Partnership firm company)	
3	Full Address of Reg. Office : Telephone No: Fax No: e-mail Address:	
4	Registration number of the Agency/Firm (attach attested copy of the registration)	
5	PAN NO. (Attach attested copy)	
6	GST Number (attach copy)	
7	Details of major contracts handled during previous years (Attach in Format T3)	
8	Certificate of satisfactory performance from the organization to whom the service was provided. (Attach attested copies)	
9	Tender fee: Amount, No & Date	
10	EMD: Amount, No & Date	
11	Income tax Return of last 03 (attach photo copy attested by CA)	
12	Year wise Turnover of the Firm during the last three years.	

Date:

Place:

Signature of authorized person

Name:

Seal;

FORMAT T2

FORMAT FOR TENDER SUBMISSION

The Principal,
Govt. Medical College, Kathua.

**Subject: - Outsourcing of designated Parking Space at Associated Hospital,
GMC, Kathua.**

Dear Sir,

1. I/We refer to the tender notice issued by you for Outsourcing of designated Parking Space at the Associated Hospital, GMC, Kathua.
2. I/We hereby offer to perform, provide, execute, complete and maintain the works in conformity with the complete tender document, conditions of the contract, schedule of quantities relating to the works at the respective rates quoted in the financial bid.
3. I/We have satisfied ourselves as to the site conditions, examined the site and all aspects of the tender conditions, subject to above.
4. I/We do hereby agree to abide by and fulfil all the terms, conditions and provisions contained in this tender.
5. I/We hereby undertake that we will make the payments to the workers deployed on Parking sites in compliance with the minimum wages Act of UT Govt. rates.
6. I/We also declare that, I/We will abide by all the rules and regulations of GMC, Kathua, if awarded the tender. I/We are also aware that the Principal, GMC, Kathua on the recommendations of Medical Superintendent has right to cancel our Tender in part or full without assigning any reason whatsoever and for the same , I/We will have no right to challenges the same in any court of law.
7. I/We understand that you are not bound to accept the lowest/conditional or any tender you receive.
8. I/We do hereby declare that I/We have not been de-recognized/ black listed by any State Govt./ Union Territory/ Govt. of India/ Govt. Organization/ Govt. Health Institutions for non-performance.

Signature of the tenderer.

FORMAT T3

DETAILS OF THE WORK EXPERINCE

Details of major contracts with central Government/ State Government handled by the tendering Agency for Outsourcing of Parking facilities during the previous years: (attested copies of the last three years work award may be enclosed):-

S.No	Name and address of the organization , name, designation and Contract telephone /fax No.of the officer concerned	Details regarding the contract including total manpower deployed	Value of contract (Rs.)	Duration of contract From dd/mm/yy to dd/mm/yy
A				
B				
C				
	Additional information, in any			

The above format may be used to provide requisite details

Signature of tenderer

Date:

Name:

Place:

Seal:

CONTRACT AGREEMENT FORM

THIS AGREEMENT MADE ON _____ THE DAY OF _____ 2024
BETWEEN THE PRINCIPL, GOVERNMENT MEDICAL COLLEGE Kathua, of the
one part and _____(name of agency of.....(city) (herein after :
the contractor”) of the other part.

Whereas the Govt. Medical College, Kathua is desirous of “Outsourcing of Vehicle parking Services at designated parking spaces of Associated Hospital, GMC, Kathua and has accepted a bid by the agency for the “Vehicle parking service Contract “as per the price quoted in Financial Bid (hereinafter called the “Contract price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement Viz:
3. Tender Notice
4. The entire tender document.
5. The Bid Form and the price Schedule (Financial Bid) submitted by the Bidder.
6. The specifications of works given in various sections of the tender document:
7. The terms and conditions of contract.
8. The agency’s acceptance of the award;

Brief particulars of the works which shall be undertaken by the agency is as per the whole set of tender documents. The vehicle parking Service contract at designated parking spaces of the Associated Hospital, GMC, Kathua will be with effect from

IN WITNESS whereof the parties here to have caused this Agreement to be executed in accordance with the Indian laws the day and year first above written.

Signed, Sealed and Delivered by the said
(Principal, GMC, Kathua)

In the presence of

Signed, sealed and delivered by the said (For the AGENCY) in the presence of :

Witness (1)

Witness (2)

Signature of Bidder

**ANNEXURE "A"
FINANCIAL BID**

**FOR VEHICLE PARKING SERVICES CONTRACT AT ASSOCIATED HOSPITAL, GMC,
KATHUA.**

S.No.	Particulars	No.	Location	Price Offered (Bid value must start from Five (05) Lakhs onwards)
1	Outsourcing of vehicle parking services round the clock as per the tender terms and conditions on specified locations at GMC, Kathua and schedule of parking charges of tender document.	01	Associated Hospital, GMC, Kathua	Rs. 5,00000/- per annum (Five Lakh Only per annum)

NOTE

Bid to be offered in the electronic form only (BOQ)

No rates in physical form shall be accepted.

Seal & Signature of Authorized Person

Date:

Place: