


CONDEMNATION POLICY






ASSOCIATED HOSPITAL
GOVERNMENT MEDICAL COLLEGE KATHUA

CONDEMNATION POLICY

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PURPOSE

All health facilities need to have a condemnation policy framed in the hospital and it has to be implemented and followed.

The policy framed in the hospital should be directed to ensure the following:

- The hospital has a Condemnation Committee in the hospital for carrying out the activities of condemnation of junk materials
- No junk material is stored in patient care areas, open areas and corridors or in critical service areas of the hospital
- There is a provision of having a demarcated and secure space in the hospital for storage of junk material before its disposal

CONDEMNATION COMMITTEE

Hospitals need to form a Condemnation Committee for carrying out the activities of condemnation of junk from the health facility. The Condemnation Committee needs to have a representation from different categories of staff, as prescribed in the state level condemnation policy.

The suggested membership of the Condemnation Committee to be formed at the hospital is as follows:

- Hospital Superintendent.
- Senior Medical Officer.
- Nursing Superintendent/Senior most nursing staff of the institution.
- Technical professional concerned with the machinery/accessories etc., i.e., Bio Medical Engineers/Head of the Department (HoD)/suppliers/service agency etc.
- Store in charge/Storekeeper.

MEETING SCHEDULE

The Condemnation Committee formed at the hospital needs to meet at least once in six months or when required.

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RESPONSIBILITIES OF CONDEMNATION COMMITTEE

The major responsibility of the Condemnation Committee formed at the facility may include following:

- To frame/follow the condemnation policy at the hospital
- To inspect all the areas of the hospital for any junk material present/accumulated in various areas of the hospital
- To decide the minimum upset price for which tendering is required and minimum upset price for which public auctions can be made.
- To gather and maintain information or list of items from different areas of the hospital that need to be condemned or are beyond use.
- To maintain a record of items that are stored in the hospital for condemnation
- To approve the condemnation of junk and other materials
- To demarcate and allocate space within the hospital for storage of junk material before its disposal
- To follow relevant rules while disposing of the condemned articles e.g. E-waste management rules, BMW management rules etc.

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REMOVAL OF HOSPITAL JUNKS

In hospitals, there are various junk articles in the form of unserviceable medical equipment, furniture and electrical equipment etc. which often lie unattended and are stored in various unoccupied areas of the premises which includes following type of items:

- **Surplus Items:** Items that are in working order but are not required for use in a particular section. Such items also includes stock in the stores of the hospital which has not been used for some time.
- **Obsolete Items:** Items that are in working order but cannot be put to use effectively because of change in technology/design
- **Unserviceable Items:** Equipment that are not in working order, have outlived their span of life and are beyond economic repair
- **Scrap:** Process waste, broken and any other item not covered above but has got resale value
- **Empties:** Empty containers, crates, bottles, plastic jars, drums etc.